

Request for Postponement/Cancellation Form Mercer University

Name: _____

Address: _____

City/State/Zip: _____

Email address: _____

Student ID or last 4 of social: _____

Home Phone: _____ Work Phone: _____ Cell Phone: _____

MAIL ORIGINAL FORMS TO: Mercer University
Attn: Student Loan Office
1501 Mercer University Dr.
Macon GA 31207

SECTION 1 PERKINS POSTPONEMENT/CANCELLATION TYPE (specifics on the backside of this form)

This is to certify that I am employed FULL TIME as a:

- ____ Teacher in a designated low income school listed in the 'Federal Register' (**Section A**)
- ____ *Staff member performing qualified service under the Head Start Act or in a Pre-Kindergarten or Child Care Program. (**Section C**)
- ____ *Special Education Teacher or qualified provider of Early Intervention Services/ Teacher of Handicapped (**Section A, B**)
- ____ Teacher of Mathematics, Science, Foreign Languages, Bilingual Education (loans after 7-23-92) (**Section A**)
- ____ *Law Enforcement/Public Defender Attorney/Corrections Officer for an eligible Local, State, or Federal Agency (**Section E**)
- ____ Nurse (must provide License/Certification Information) (**Section D**) License # _____ Exp. Date: _____
- ____ Medical Technician (must provide License/Certification Information) (**Section D**) License # _____ Exp. Date: _____
- ____ *Child or Family Services providing or supervising the provision of services to High Risk Children for Low-Income Communities and families of such children (**Section F**)
- ____ Military Service Cancellation (**Section G**) please submit a copy of your official military orders
- ____ Peace Corps volunteer or volunteer under the Domestic Volunteer Service Act (ACTION Program) (**Section H**)
- ____ Full-Time Firefighters for service to a local, State, or Federal fire department or fire district (**Section I**)
- ____ Full-Time Faculty Member at a Tribal College or University (**Section J**)
- ____ *Librarians with a master's degree in library science who are employed in an elementary or secondary school that qualifies for Title I funding, or in a public library that serves a geographic area that includes one or more Title I schools. (**Section K**)
- ____ *Full-time Speech Language Pathologist with a master's degree and working exclusively with Title I schools (**Section L**)

***Note: Job Description Required**

Section 2 Borrower Certification Period:

Please complete all of the following that applies:

Borrower Job Title: _____

Postponement (for THIS or NEXT year): Starting Date: ____/____/____ Ending Date: ____/____/____

Cancellation (for PREVIOUS year): Starting Date: ____/____/____ Ending Date: ____/____/____

If for any reason I am unable to complete the YEAR of service, I will begin repayment of my loan, including all postponed, current and past due payments immediately.

Section 3 Borrower Signature

I declare that the information above is true and correct. I further declare that I will notify the Mercer University Student Loan Office at 478-301-2407 immediately upon any change in my status.

Borrowers Signature: _____ Date: _____

Section 4 Certification by School/Agency/Institution: Do not complete this section unless the borrower has completed Sections 1-3 in its entirety.

I certify that the information stated above is true and correct.

OFFICIAL STAMP/SEAL BELOW

Employed by School/Hospital/Dept/Agency _____

Address _____ City _____

State _____ Zip _____ Phone _____

Job Duties: _____

Signature of Authorized Official _____ Date: _____

Printed Name and Job Title _____

***** INVALID WITHOUT OFFICIAL SEAL, STAMP OR LETTERHEAD *** NOTARY SEAL INVALID*****



FOR OFFICE USE ONLY

% Cancelled: _____ Amt Canx: \$ _____ Postponed Dates: _____ Cancelled Dates: _____

Staff Member Signature: _____ Date _____

- A. **Teacher Cancellation:** 100% of a Perkins Loan maybe cancelled, over a five year period, if the borrower has been employed full time as a teacher in a school serving students from low-income families; as a special-education teacher, including teachers of infants, toddlers, children, or youth with disabilities; or as a teacher in the fields of mathematics, science, foreign languages, or bilingual education or in any other field of expertise that is determined by a state education agency to have a shortage of qualified teachers in that state. *Effective 8/14/08:* This cancellation benefit was expanded to include teachers employed in a designated low-income elementary or secondary school who are employed by an educational service agency or at a location operated by an educational service agency. The location eligibility is determined by the Department of Education.
- B. **Early Intervention Cancellation:** 100% of a Perkins Loan may be cancelled, over a five year period, if the borrower has been employed full time as a qualified professional provider of early intervention services in a public or other nonprofit program under public supervision.
- C. **Head Start, Pre-Kindergarten or Child Care Cancellation:** 100% of a Perkins Loan may be cancelled, over a seven year period, if the borrower has served full time as a professional staff member of a preschool program carried out under the Head Start Act. *Effective 8/14/08:* This cancellation benefit was expanded to include full-time staff members in a pre kindergarten or childcare program that is licensed or regulated by the State and is operated for a complete academic year or its equivalent.
- D. **Nurse or Medical Technician Cancellation:** 100% of a Perkins Loan may be cancelled, over a five year period, if the borrower has served full time as a nurse or medical technician (professions listed at: <http://www.ama-assn.org/amaJpub/categorv/10481.html>) providing full time health care services *directly* to patients.
- E. **Law Enforcement, Public Defender Attorney, or Corrections Officer Cancellation:** 100% of a Perkins Loan may be cancelled, over a five year period if the borrower has served full time as a qualifying law enforcement or corrections officer. To establish the eligibility of a borrower for the law enforcement or corrections officer cancellation provision, the school must determine that (1) the borrower's employing agency is eligible and that (2) the borrower's position is essential to the agency's primary mission. *Effective 8/14/08:* This has been expanded to include full-time attorneys employed in Federal Public Defender Organizations or Community Defender Organizations, established in accordance with Section 3006A (g)(2) of Title 18, U.S.C.
- F. **Child or Family Services Cancellation:** 100% of a Perkins Loan may be cancelled, over a five year period, if the borrower has served full time as an employee of an eligible public or private nonprofit child or family service agency and has provided or supervised the provision of services to both high-risk children who are from low-income communities and the families of such children. The services provided to adults must be secondary to the services provided to the high-risk children and these adults must be members of the families of the children for whom services are provided. The Department has determined that an elementary or secondary school system or a hospital is not an eligible employing agency.
- G. **Military Service Cancellation:** *Effective 8/14/08:* 100% of a Perkins Loan may be cancelled, over a five year period, if the borrower has served in full-time active duty in the armed forces (the U.S. Army, Navy, Air Force, Marine Corps, or Coast Guard), the National Guard, or the Reserves in an area that qualifies for special pay under Section 310 of Title 37 of the U.S. Code. (*Previously was 50% over a four year period.*)
- H. **Volunteer Service Cancellation:** 70% of a Perkins Loan may be cancelled, over a four year period, if the borrower has served as a Peace Corps or AmeriCorps*VISTA (under Title I, Part A of the Domestic Volunteer Service Act of 1973) volunteer. An authorized official of the Peace Corps or AmeriCorps*VISTA program must sign the borrower's cancellation form to certify the borrower's service. AmeriCorps volunteers do not qualify for this cancellation unless their volunteer service is with AmeriCorps*VISTA A. An AmeriCorps *VISTA volunteer may only qualify for this cancellation if the AmeriCorps*VISTA volunteer elects not to receive a national service education award for his or her volunteer service. The AmeriCorps*VISTA volunteer must provide appropriate documentation showing that the volunteer has declined the AmeriCorps national service education award.
- I. **Firefighters Cancellation:** *Effective 8/14/08:* 100% of a Perkins Loan may be cancelled, over a five year period, if the borrower serves as a full time firefighter in a local, State, or Federal Fire Department or fire district.
- J. **Faculty Member at a Tribal College or University:** *Effective 8/14/08:* 100% of a Perkins Loan may be cancelled, over a five year period, if the borrower serves as a full time faculty member at a Tribal College or University.
- K. **Librarian:** *Effective 8/14/08:* 100% of a Perkins Loan may be cancelled, over a five year period, if the borrower serves as a full time Librarian with a master's degree in library science who is employed in an elementary or secondary school that qualifies for Title I funding, or in a public library that serves a geographic area that includes one or more Title I schools.
- L. **Speech Language Pathologist:** *Effective 8/14/08:* 100% of a Perkins Loan may be cancelled, over a five year period, if the borrower serves as a full time speech language pathologist with a master's degree and working exclusively with Title I eligible schools.

Cancellations are approved per Federal Regulations, which may not be fully listed here.

If you have any questions please feel free to contact us at:

Mercer University Student Loan Office

Phone Number: 478-301-2407

studentloanoffice@mercer.edu